

Application Submittal Deadline: _____

Date of Public Hearing: _____

APPLICANT(S): Please read the following guide before filling out the application. If you should have any questions please contact the Lawrenceburg/Anderson Co., KY Joint Planning Commission, 139 S. Main Street, Lawrenceburg, Kentucky, (502) 839-1505.

Procedural Guide for Rezoning Applications

The following additional material must be submitted with this application no later than the above indicated application deadline. All Applications will be considered incomplete without the following material, and as a result shall not be considered for review.

- A. Development Plan (*See Zoning Ordinance, Article XIII for a specific Development Plan checklist and requirements. Submit six (6) copies of the plan at the time of application to be reviewed by the Technical Review Committee. After TRC, six (6) technically correct copies are due at the Planning Office by Noon on the Monday after TRC.*)
- B. Plat, Survey or Aerial map of the subject property.
- C. Vicinity map of the subject property.
- E. Legal Description of the subject property (*This should be a recorded deed, or a boundary survey.*)
- F. A copy of the Comprehensive Plan Future Land Use Map, as well as the Zoning Map clearly designating the subject property location (*Copies of these maps can be acquired at the Planning Office.*)
- G. Names and mailing addresses of all adjoining property owners, including property owners across the road.
- H. Map Amendment Fee of **\$450.00**, payable to the Lawrenceburg/Anderson County Joint Planning Commission.
- I. Sign Deposit of **\$75.00**, payable to the Lawrenceburg/Anderson County Joint Planning Commission. (*This should be made as a separate payment.*)

NOTICE PROCEDURES REQUIRED FOR PUBLIC HEARING'S

No amendment to the Zoning Map shall become effective until after a public hearing is held in relation to the application. The notice and date of the hearing shall be published in accordance with KRS 424.130. At such hearing parties in interest and citizens shall have an opportunity to be heard. Notice of the time and place of the public hearing shall be published at least once in an official newspaper or a paper of general circulation in the community at least seven (7) days prior to the hearing. First class mail shall be sent to all adjoining property owners, and a sign shall be placed on the subject property, at least fourteen (14) days prior to the public hearing, in plain sight from the nearest roadway.

Public hearings will be heard during the regularly scheduled meetings of the Lawrenceburg/Anderson Co., KY Joint Planning Commission, the 2nd Tuesday of each month at 7:00 p.m., Court House Annex @ 137 South Main Street, Lawrenceburg, Kentucky.

PLANNING OFFICE WILL NOTIFY ADJACENT PROPERTY OWNERS AND SUBMIT THE NEWSPAPER NOTIFICATION ON THE BASIS OF THE INFORMATION PROVIDED BY THE APPLICANT. THE APPLICANT IS RESPONSIBLE FOR OBTAINING NAMES/MAILING ADDRESSES OF ALL ADJACENT PROPERTY OWNERS.

THE APPLICANT IS RESPONSIBLE FOR POSTING A NOTICE OF ZONE CHANGE SIGN (PROVIDED BY THE PLANNING COMMISSION) CONSPICUOUSLY ON THE PROPERTY IN ACCORDANCE WITH KRS 100.212 FOR FOURTEEN (14) CONSECUTIVE DAYS IMMEDIATELY PRIOR TO THE HEARING. DEPOSIT WILL BE REFUNDED WHEN SIGN IS RETURNED IN AN ACCEPTABLE CONDITION TO THE PLANNING OFFICE.

ANY APPLICANT WHO HAS SCHEDULED A PUBLIC HEARING, FILED AN APPLICATION, PAID FEES, HAD A HEARING ADVERTISED, AND LETTERS SENT TO ADJACENT PROPERTY OWNERS SHALL ADVISE THE COMMISSION OF NEED TO HAVE A HEARING RE-SCHEDULED. THE APPLICANT IS REQUIRED TO GIVE THE COMMISSION STAFF THREE (3) DAYS NOTICE PRIOR TO THE SCHEDULED PUBLIC HEARING.

NOTE: All rezoning decisions made by the Planning Commission are **recommendations only**. These recommendations will be forwarded to Legislative Body (either the Lawrenceburg City Council or the Anderson County Fiscal Court) who make the final decision on any zoning change recommendations.

APPLICATION FOR AMENDMENT OF ZONING MAP OF

DATE: _____

DOCKET # _____

1. **NAME OF APPLICANT** _____
ADDRESS _____
PHONE NUMBER _____

2. **NAME OF SURVEYOR OR ENGINEER** _____
ADDRESS/PHONE _____

3. **NAME OF SUBDIVISION, IF ANY** _____

4. **LOCATIONAL DESCRIPTION*** – If subject property does not have a legal address, give mileage and directions from nearest Intersection (**i.e. property is located on the N, S, E, W, side of John Doe Lane approximately 1.5 miles from the Intersection of John Doe Lane & Jane Doe Lane*). _____

5. **PRESENT ZONING CLASSIFICATION** _____

6. **WHAT IS THE PRESENT LAND USE?** _____

7. **GIVE A BRIEF DESCRIPTION OF THE PROPOSED USE** _____

8. **PROPOSED ZONING CHANGE** _____

9. **NUMBER OF LOTS** _____ **AREA OF TRACT** _____

10. **LIST SURROUNDING LAND USE AND ZONING CLASSIFICATIONS:**
NORTH _____
SOUTH _____
EAST _____
WEST _____

2. IF PROPOSED AMENDMENT IS NOT IN CONFORMANCE WITH THE COMPREHENSIVE PLAN THEN COMPLETE THE FOLLOWING QUESTIONS:

A. THE EXISTING ZONING CLASSIFICATION GIVEN TO THE PROPERTY IS INAPPROPRIATE AND THAT THE PROPOSED ZONING CLASSIFICATION IS APPROPRIATE (EXPLAIN).

1. Why is the existing zoning classification of the property in question, inappropriate or improper? _____

B. THERE HAVE BEEN MAJOR CHANGES OF AN ECONOMIC, PHYSICAL OR SOCIAL NATURE WITHIN THE AREA INVOLVED WHICH WERE NOT ANTICIPATED IN THE ADOPTED COMPREHENSIVE PLAN AND WHICH HAVE SUBSTANTIALLY ALTERED THE BASIC CHARACTER OF SUCH AREA (EXPLAIN).

1. List such changes: _____

2. Describe how said changes were not anticipated in the Comprehensive Plan: _____

3. Describe how said changes make the proposed amendment to the zoning map appropriate: _____

DATE **APPLICANT/OWNER**

FOR COMMISSION USE ONLY:
HEARING DATE _____ DOCKET # _____ FEE PAID _____ / _____
DATE OF NEWSPAPER PUBLICATION _____
LETTERS TO ADJACENT PROPERTY OWNERS MAILED _____
RECOMMENDATION: APPROVAL _____ DENIAL _____
DATE FORWARDED TO LEGISLATIVE BODY _____